



**City of Annapolis**  
**Department of Neighborhood & Environmental Programs**  
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## **Annapolis Conservancy Board**

May 8, 2014

The Annapolis Conservancy Board (ACB) of the City of Annapolis held its regular meeting on May 8, 2014, at the Roger "Pip" Moyer Recreation Center. **Chair** Jennings called the meeting to order at 5:37pm.

**Present:** **Chair** Jennings, Clift

**Absent:** Baldwin, Fogle, Chapman, Lippert

**Staff:** Savidge-Board Liaison

**Guest:** A. Murphy

Journal of Proceedings:

### **II. APPROVAL OF MINUTES**

#### **March 13, 2014 Meeting Minutes**

**Chair** Jennings moved approval of the March 13, 2014 meeting minutes as written. Ms. Clift seconded the motion. The motion passed unanimously in a vote of 2-0.

### **III. OLD BUSINESS**

#### **a. 2013 Easement Inspections**

There were no updates on this agenda item.

#### **b. Board Enhancements and Targets**

Mr. Savidge provided a listing of the potential improvements and goals for the ACB for the upcoming years. He noted that the list includes bolded items which are those items that should be completed in 2014. There was a brief discussion regarding including ACB as a reviewing agency for all development projects and the ACB agreed to revisit this discussion at a future meeting as it would require further discussions with Planning and Zoning staff. Mr. Savidge asked that if there are any suggested changes to the priority of the enhancements that members notify him.

#### **c. Board Vacancies**

**Chair** Jennings noted that there is currently one vacancy and Mr. Murphy has submitted his application for membership. Mr. Savidge noted that Mr. Murphy's application is in the Mayor's office for consideration.

#### **d. Village Greens Update**

Mr. Savidge reported that Mr. van Zutphen indicated that all of the trees for the Village Greens community has been planted and mitigated to meet requirements. **Chair** Jennings added that the developer's proposal to expunge the original easement still remains unresolved and Mr. Savidge agreed to check on the status to report at the July meeting.

**e. Legal Updates**

**1. Memorandum of Understanding (MOU) with County- Program Open Space Funding**

Mr. Savidge provided background on this agenda item indicating that the State provides Program Open Space funding to the County who in turn is supposed to give the City a portion of the acquisition funds. **Chair Jennings** added that the City has tried to formalize a legal agreement between the City and County regarding banking these acquisition funds. Mr. Savidge provided a copy of the Memorandum of Understanding drafted by the City's Law Office and agreed to follow up with Mr. Woodward, Acting City Manager, on the status.

**2. MET Cooperative Agreement**

Mr. Savidge agreed to check with Ms. Wardlaw regarding the signing ceremony for the MET Cooperative Agreement. **Chair Jennings reported that she** attended the MET Board meeting on April 17, 2014 and discussed some of the ACB's functions.

**3. Schubert Property**

**Chair Jennings** provided background on this property explaining that it is located near Homewood and is a property that the ACB already owns an easement. She noted that a few years ago a neighbor contacted the City regarding clearing trees and the City found that the owner was deceased so has been trying to get a property transfer from the current owner. The status is with the owner's attorney and she agreed to follow up with him prior to the July 9, 2014 meeting.

**V. REGULAR BUSINESS BEFORE THE BOARD**

**a. Review of Minutes of Other Environmental Boards**

The minutes of other Boards were distributed to the members via email.

**b. City Legislative Update**

There were no updates.

**VI. NEW BUSINESS**

**A. 2014 Easement Inspection Assignments**

Mr. Savidge assigned 2014 easements inspections as noted below.

Name	Easement Assignment
Chair Jennings	August Woods, Vytar, Harborview, Silopanna, Spa Creek Nature Conservancy
Cliff/Savidge	Brewer and Shubert (Annapolis Ridge-Savidge), Bloomsbury Square, Regatta Bay, Village Green, Dutch Glen
Chapman	Genessee Hills

Mr. Savidge briefly discussed several new easements to include Painters Hill and Boucher Landing and agreed to check them out prior to assigning to an ACB member. He also pointed out that Truxtun Court and Genessee Hills are also new easements.

**B. Access Agreement at Vytar Easement**

**Chair Jennings reported that** she, Mr. Elson and Mr. Savidge had visited the Vytar easement regarding access.

**August Woods**

**Mr. Savidge reported that** Mr. van Zutphen was contacted by homeowners in August Woods regarding some trees that had blown over in the conservation easement and he intends to tour the area to determine if there is any damage. **Chair Jennings** asked Mr. Savidge to discuss with the HOA about removing some of the invasives before it get out of control to which he agreed.

**Tree Giveaway**

Mr. Savidge announced that the tree giveaway is scheduled for May 10, 2014 at 8:00am at Truxtun Park.

**VII. ADJOURNMENT**

With there being no further business, Ms. Clift moved to adjourn the meeting at 7:30pm. **Chair** Jennings seconded the motion. The motion passed unanimously in a vote 2-0.

**The next meeting is scheduled for July 10, 2014 at 5:30pm at Pip Moyer Recreation Center.**

Tami Hook, Recorder